

# صورة حديثة

|  |
| --- |
| **ملف ترشيح** |

**لمنصب .........................................................................................**

|  |
| --- |
| 1. **الحالة المدنية** |

الاسم العائلي..............................................................................................................................Nom

الاسم الشخصي......................................................................................................................Prénom

تاريخ الازدياد...................................................................................................................................... مكان الازدياد.....................................................................................................................................

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | أرمل |  | مطلق |  | متزوج |  | عازب | الحالة العائلية : |

رقم بطاقة التعريف الوطنية................................رقم التأجير.........................................................................

تاريخ التوظيف بالإدارة العمومية...............................................................................................................

الدرجة..................................................................السلم......................................الرتبة.........................

التعيين الحالي.....................................................................................................................................

رقم الهاتف (المكتب).....................................................النقال : ...............................................................

البريد الإلكتروني : ..............................................................................................................................

|  |
| --- |
| 1. **الشهادات (من الأحدث إلى الأقدم) :** |

|  |  |  |  |
| --- | --- | --- | --- |
| **الشهادة أو الدبلوم** | **المؤسسة** | المدينة/البلد | تاريخ الحصول على الشهادة |
|  |  |  |  |

|  |
| --- |
| 1. **التكوين المستمر والتداريب (من الأحدث إلى الأقدم) :** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **موضوع التكوين** | **المدة** | **السنة** | **المؤسسة/الهيئة** | **المدينة/البلد** |
|  |  |  |  |  |

|  |
| --- |
| 1. **التجربة المهنية :** |

* **المناصب التي تم شغلها بالإدارة العمومية والجماعات الترابية أو المؤسسات العمومية**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **الفترة** | | **المديرية** | **القسم/المصلحة** | **المنصب/الوظيفة** |
| **إلى** | **من** |
|  |  |  |  |  |

* **المناصب التي تم شغلها بالقطاع الخاص**

|  |  |  |  |
| --- | --- | --- | --- |
| **الفترة** | | **هيئة/شركة** | **المنصب/الوظيفة** |
| **إلى** | **من** |
|  |  |  |  |

|  |
| --- |
| 1. **المؤهلات في ميدان المعلوميات :** |

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

|  |
| --- |
| 1. **اللغـــات :** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **العربية** | **الأمازيغية** | **الفرنسية** | **الإنجليزية** | **الإسبانية** | **أخرى** |
| **مقروءة** |  |  |  |  |  |  |
| **مكتوبة** |  |  |  |  |  |  |
| **منطوقة** |  |  |  |  |  |  |

|  |
| --- |
| 1. **المؤهلات :** |

* **المعارف :**

……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..........................

* **التجارب :** ……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………........................................................................................................................................................
* **الكفاءات:**

……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………..............................................……………………………………………………………………………............

## برنامج العمل والمنهجية التي يقترحها المترشح(ة) لتدبير الوحدة الإدارية المعنية وتطويرها والرفع من أدائها:

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

**تصريح: أشهد على صحة المعلومات الواردة في هذا المطبوع.**

**حرر ب............................... بتاريخ...................................**

**التوقيع**

**ملحوظة : يتعين الإدلاء بالوثائق التي تؤكد صحة البيانات المشار إليها أعلاه.**

**التقديرات:**

* **رأي الرئيس المباشر في الكفاءات المهنية للمترشح(ة) :**

|  |
| --- |
| …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………    **حرر ب.........................بتاريخ.............................**  **التوقيع** |

* **رأي وتقديرات اللجنة:**

|  |
| --- |
| …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  **حرر ب.........................بتاريخ.............................** |